

# JESSICA RAE TARAY

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## WORK EXPERIENCE

February 2004 - Current

**Academic Technology Center**

Bemidji, Minnesota

Web Design Team

Created and maintained web sites for various department and organizations on the Bemidji State University Campus

June 2003 - January 2004

**McDonalds**

Hibbing, Minnesota

Dayside Employee

*Grill Team* - Assembled Sandwiches and Cooked

*Window Team* - Took Customer Orders

*Morning Side* - Opened with Managers,

Prepared Breakfast

June 2001 - August 2001

**K-Mart**

Virginia, Minnesota

Summer Employment

Mainly Cashiered, and Worked in various departments

June 1999 - August 1999

**Hibbing Electronics/Reptron**

Hibbing, Minnesota

Summer Employment

Completed Hand Assembly and

Mechanical work for the Board Runners

Department

## EDUCATION

January 2004 - December 2006

**Bemidji State University**

Bemidji, Minnesota

Degree: Bachelor of Science Degree,

Design Technology

Emphasis:

Digital Design/Electronic,

Digital Design/Print

Graduation Date: December 19, 2006

GPA: 4.0

September 2002 - December 2003

**Hibbing Community College**

Hibbing, Minnesota

Degree: Associate of Arts Degree

Graduation Date: December 19, 2003

GPA: 3.21

September 2001 - May 2002

**Michigan Technological University**

Houghton, Michigan

September 1989 - May 2001

**Cherry K - 12**

Iron, Minnesota

Degree: High School Diploma

Graduation Date: May 25, 2001

GPA: 3.75

## SKILLS

Experience with PC/Mac Platforms

Proficient in HTML/(X)HTML

Proficient in CSS scripting

Proficient in hand-coding HTML

Experience working with Clients

Experience working on Teams

Software Knowledge:

Adobe Photoshop

Adobe ImageReady

Adobe Illustrator

Adobe InDesign

Macromedia Dreamweaver

Macromedia Flash

Macromedia Director

Microsoft Word

Microsoft Excel

## VOLUNTEER ACTIVITIES

2006

Seventh Annual Senior Community

Clean-Up, Bemidji, Minnesota

2005

Sixth Annual Senior Community Clean-

Up, Bemidji, Minnesota

2004

Design Guild Digital Photography

Workshop, Bemidji, Minnesota

1998 - 1999

Children's Chapel Instructor, St. Leo's

Parish, Hibbing, Minnesota

1996 - 1999

Highway Clean-up, Northeast Service

Co-op, Virginia, Minnesota

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Permanent Address: 9827 Townline Road - Iron Minnesota 55751

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## REFERENCES

### **Ms. Barbara R. Hanus**

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Design Technology Coordinator  
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### **Bonnie Higgins**

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Department of Technological Studies  
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### **Leo D. Morgan, Jr.**

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